

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

IDEA Part B Funding Presentation – Mariah Hall, Special Education Director
JVS Information – Jim Schilens, Committee Representative
Retiree Recognition

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

18-125 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

18-126 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

Regular Meeting – May 21, 2018

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Abstain: Mrs. Lopez

No: None.

Motion Carried: 4-0

C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS

- 18-127** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

- 18-128** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Christian Behrendt**, resigning as BHS Monitor, effective July 1, 2018, to accept another position in the district.
- b. **Donna Martin**, resigning as BHS/BMS Server, effective July 1, 2018, to accept another position in the district.
- c. **William Mathews**, resigning as BMS 7th grade basketball coach, effective immediately.
- d. **Whitney Poole**, Part Time District Psychologist, requesting Maternity Leave, commencing August 21, 2018 and returning October 5, 2018.
- e. **Britt Vilevac**, resigning as Knollwood Preschool/K Paraprofessional, effective July 1, 2018, to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

CERTIFIED

18-129

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Cory Emerine**, BMS 8th Grade Science Teacher, BA, Step 4, \$42091.00, effective August 20, 2018.
- b. **Megan Murphy**, BIS 4th Grade Teacher, BA, Step 2, \$ 38992.00, effective August 20, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED SUMMER SCHOOL

18-130

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Victoria Sullinger**, 3rd Grade Summer School Teacher, \$ 23.83 per hour, 4 hours per day (includes planning time) effective July 9-13, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED SUMMER EMPLOYMENT

18-131

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel for summer 2018 employment.

- a. **Terri Craig**, District Painting, 8 hours per day, \$ 12.00 per hour, effective June 12-August 17, 2018.
- b. **Jami Marquez**, Bus Garage, 8 hours per day, \$ 12.00 per hour, effective immediately.
- c. **Denise Signor**, District Painting, 8 hours per day, \$ 12.00 per hour, effective June 12-August 17, 2018.
- d. **Maria Snider**, BIS Custodial, 8 hours per day, \$ 16.33 per hour, effective June 12-August 17, 2018.
- e. **Chara Wallace**, BIS Custodial, 8 hours per day, \$ 12.00 per hour, effective June 12- August 17, 2018.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

CLASSIFIED

18-132 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Elyse Albaugh**, Forestlawn Breakfast Monitor, .5 hrs./day, 8 holidays, 175 days, Step 3, \$ 12.82/hr., effective July 1, 2018.
- b. **Christian Behrendt**, BHS/BMS Server, 2.5 hrs./day, 8 holidays, 181 days, Step 5, \$ 13.82/hr., effective July 1, 2018.
- c. **Donna Martin**, BHS/BMS Server, 3.5 hrs./day, 8 holidays, 181 days, Step 6, \$ 14.04/hr. effective July 1, 2018.
- d. **Britt Vilevac**, Knollwood Pupil Paraprofessional, 7 hrs./day, 8 holidays, 181 days, Step 6, \$ 14.04/hr. effective July 1, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

SUPPLEMENTAL

18-133 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2018-19 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **John Caruso**, BHS Football Coach, Class II, Step 4, \$ 5237.00
- b. **Nate Castro**, BHS Volunteer Football Coach, Class II, Step 1, at no cost to the district.
- c. **Dan Cunningham**, BHS Volunteer Boys Soccer Coach, Class III, Step 2, at no cost to the district.
- d. **Cory Emerine**, BHS Boys Basketball Head Coach, Class I, Step 0, \$ 6502.00.
- e. **Seth Houston**, BHS Football Coach, Class II, Step 4, \$ 5237.00.
- f. **Mike Johnston**, BHS Volunteer Assistant Football Coach, Class II, Step 0, at no cost to the district.
- g. **Taylor Millar**, BHS Volunteer Boys Soccer Coach, Class III, Step 2, at no cost to the district.
- h. **Don Maloy**, BMS Basketball Coach, Class III, Step 4, \$ 4334.00.
- i. **Karliayn Schroeder**, BMS Volleyball Coach, Class III, Step 3, \$ 4154.00.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. OTHER

- 18-134** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the SSLTA TENTATIVE AGREEMENT with the Sheffield-Sheffield Lake Teachers Association as attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- 18-135** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve approves the ELPP CLOSEOUT REPORT as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 4-0

- 18-136** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL, which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

- 18-137** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached OSBA SERVICES AGREEMENT with the Ohio School Boards Association (OSBA) which provides the Ohio OPS Policy Update Service.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

- 18-138** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached service agreement between the Sheffield-Sheffield Lake City School District and MEDINA COUNTY EDUCATIONAL SERVICE CENTER AGREEMENT, to provide nursing services to the SSLCSD for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-139** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education renew the POSITIVE EDUCATION PROGRAM (PEP) AGREEMENT for the 2018-19 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-140** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached POSITIVE EDUCATION PROGRAM (PEP) ASSIST AGREEMENT for the 2018-19 school year which agrees to provide consultation and support services including but not limited to classroom observation, staff consultation, behavioral assessment and other related services.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School –James Schillens
2. Athletic Counsel – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee – Sheila Lopez

11. EXECUTIVE SESSION

- 18-141** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

TIME: 6:57 PM

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) _____ Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give

C. _____ an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

D. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

E. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

F. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

G. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at **7:31 PM.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

12. ADJOURNMENT

18-142 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:31 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

ADDENDUM ITEMS

***9. SUPERINTENDENT'S BUSINESS**

B. PERSONNEL

18-143 CERTIFIED/ADMINISTRATIVE

Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2018-19 school year.

THREE (3) YEAR CONTRACT

- a. **Mariah Hall**, Special Education Director
- b. **Richard Kerschbaum**, District Athletic Director
- c. **Daniel Rahm**, BIS Principal.

TWO (2) YEAR CONTRACT

- a. **Emily Adkins**, BMS Principal
- b. **James Patrizi**, BHS Assistant Principal
- c. **Joy Morgan**, BHS Principal

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

18-144 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake grant the following certified personnel an Administrative Contract as per the Master Agreement commencing at the start of the 2018-19 school year. These items were **TABLED** from the May 21, 2018 agenda.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
June 11, 2018

THREE (3) YEAR CONTRACT

- a. **Mariah Hall**, Special Education Director
- b. **Daniel Rahm**, BIS Principal.

TWO (2) YEAR CONTRACT

- a. **Richard Kerschbaum**, District Athletic Director

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

****DENOTES ADDENDUM ITEM***



Michael A. Pissini, Treasurer

Mrs. Sheila Lopez, President

The next regular meeting will be: **June 25, 2018** at the Administration Center at 5:30 p.m.

